

CORONA RIVERA

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See links to samples at: coronasdomain.net

Professional Summary

- Provided excellent Customer Service throughout all roles
- Certified Dreamweaver MX Developer
- Provided technical support for both Dreamweaver and Fireworks from versions 2 to MX
- Expert in design implementation
- Experienced in writing, coding, graphic editing, prose editing, technical review
- Insatiable curiosity, self-motivated, project driven

Professional Experience

John Muir Health Systems January 2007-October 2008, May 2009-December 2010

johnmuirhealth.com – RHI Staffing

Intranet Developer:

Developed tutorials for web administrator of pages in the Oracle Portal environment
Developed department workflow and department best practice policies.
Developed web sites in the Oracle Portal environment
Designed department sites; from interview/conception to complete department site

Data Abstractor:

Abstracted data from Midas Database and generated new reports in MS Excel.

Intranet Developer

Controltec, Inc. March-September 2006

controltec.com

Documentation Specialist:

Developed contextual HTML Help Files
Documented use of software
Critiqued software

BANANAS, Inc. March 2005-March 2006

bananasinc.org

Alameda CEL Database Coordinator:

Client-side administration of database for eight childcare agencies
Managing integration of additional 34 agencies
Generated reports
Trained agents
Set procedures
Critiqued software

Kagi Online Store January-July 2005

kagi.com

Designer:

Designed templates for client options to be compiled using CSS and XSL technologies

Ellen Robinson, Jazz Vocalist February 2005-Present

ellenrobinson.com

Web Developer:

Developed/designed site
Built Flash music sampler

Antonio J. Rivera, Artist September 2001-Present

antoniojrivera.com

Web Developer:

Designed and developed site; in progress
Created database for photos

SBC (*Sub-contracted Sono Group*) January-October 2004

SBC.com – sonogroup.com

Project Manager Assistant:

Created Flash *Show-me* tutorial for CMS software using RoboDemo
Supported three Project Managers in tracking milestones, generated work requests, change requests and reports
Managed document archive

Wells Fargo Bank (*Sub-contracted by Niteo Partners, Inc.*) March-June 2003

wellsfargo.com – niteo.com

Data Abstractor:

Migrated 4,000 page site from HTML to XML and into new design templates

Macromedia, Inc. May 2000-October 2002

adobe.com/support/

Technical Writer & Technical Support Engineer:

Provided technical support for web authoring software, Dreamweaver and Fireworks

Answered calls and emails, providing technical support, trouble shooting and design tips to end-users

Wrote technical articles (Macromedia TechNotes®)

Performed technical review

Peach Pit Press June 2002

peachpit.com

Technical Editor:

Performed technical review for *Macromedia Dreamweaver MX Training from the Source*

Chapters 9-17, Pub. Macromedia Press

San City Productions November 2000, January 1998, July 1997

fmtsyste.ms.com

Web Developer:

Web maintenance

Documentum's Relevance Group August-December 1998

software.emc.com

Technical Writer:

Wrote 55 page User Help for new software

Converted 55 page User Help manual for new product into web-based online help

Computer Languages

HTML/DHTML

XHTML

JavaScript

ActionScript

CSS

Tools

Captivate

Contribute

Dreamweaver

CourseBuilder

Flash

Authorware

Fireworks

MS HTML Help Workshop

Photoshop

PageMaker

Acrobat Exchange

FrameMaker

MS Project

FileNet

Microsoft Office

Credentials & Education

HTML Writers Guild

Project Management

Design

Certified Dreamweaver MX

Developer

Fast Track to Macromedia Flash

MX

ActionScript Salon, North Bay

Multi Media Association

Macromedia Technical Support

Team:

Dreamweaver, Fireworks,

Contribute

Webster Institute of Technical

Skills

New College of California

BA, Humanities

Affiliations

Mt. Diablo, American Society for Training & Development (ASTD)

The eLearning Guild, Cyberspace

International Webmasters Assoc. – HTML Writers Guild, Cyber-Space

Webgrrls, San Francisco, Silicon Valley